

<p align="center"><b>16 COURSE N – INTERNSHIP</b></p>	<p align="center">Page 1 of 1</p>
<p align="center"><b>Division of Forensic Science</b></p> <p align="center"><b>QUESTIONED DOCUMENTS TRAINING MANUAL</b></p>	<p align="center">Amendment Designator:</p>
	<p align="center">Effective Date: 1-April-2004</p>
<p align="center"><b>16 COURSE N – INTERNSHIP</b></p> <p><b>16.1 Scope</b></p> <p>16.1.1 Supervised casework (approximately 536 hours)</p> <p>16.1.2 USSS Questioned Document Course (approximately 64 hours)</p> <p>16.1.3 FBI Fundamentals of Document Examination Course (approximately 80 hours)</p> <p>16.1.4 FBI Advanced Office Machines Examinations Course (approximately 44 hours)</p> <p><b>16.2 Objective</b></p> <p>To provide experience in the examination of actual cases submitted to the laboratory, and to familiarize the student with operations of the USSS and FBI Questioned Document Sections</p> <p><b>16.3 Methods of Instruction</b></p> <p>practicals, seminar</p> <p><b>16.4 References</b></p> <ul style="list-style-type: none"> <li>• Technical articles (as assigned)</li> </ul> <p><b>16.5 Standards</b></p> <p>16.5.1 The student must be able to perform a wide spectrum of examinations of documentary evidence in criminal cases.</p> <p>16.5.2 If possible, the student shall attend the USSS Questioned Document Course, the FBI Fundamentals of Document Examination Course, and the FBI Advanced Office Machines Examinations Course. If any of these courses are unavailable during the time frame of Course N, efforts shall be made to attend at a later date, and the allotted time to complete this course adjusted accordingly.</p> <p><b>16.6 Verification</b></p> <p>16.6.1 Student must demonstrate the ability to adequately conduct a variety of forensic document examinations under actual laboratory conditions on cases selected by the instructor. All cases must be completed to the instructor's satisfaction.</p> <p>16.6.2 Student will have 724 hours to complete Course N.</p> <p align="right">► End</p>	